



9555 Woodlane Dr. † Dimondale, MI † 48821

517-646-9850 † www.fullthrottlemotorsports.com

RMA Number Request Form Internet/eBay

To serve you best, please fill out the following form as accurately and completely as possible. Return this form to returns@fullthrottlemotorsports.com or fax to 517-646-9840.

Customer Name: _____ Phone Number: _____ Salesperson: _____ Date: _____

Customer Address: _____ City: _____ State/Province: _____ Zip: _____

Part Number	Reason for Return Description	Quantity	Date Received by Buyer	Comments

Return Policy: General: All returns must be postmarked no later than 15 days from the original customer shipment date and MUST include a Return Merchandise Account (RMA) number provided by this form. Returns and exchanges must be in new condition and must include all instructions and original packing material. Customer pays all return shipping charges unless otherwise agreed upon. Include a copy of your packing list with all returns. Original shipping and handling charges are not refundable. Returns must be preauthorized by us and are subject to a 25% re-stocking fee. These amounts will be deducted from the original amount billed and the remaining balance will be credited to the original credit card or payment method. Incorrect Item: If you received an incorrect item no extra charges will be incurred. We will replace incorrect items and pay the additional shipping charge. Incorrect Size: No restocking fee is applied for exchanges. We will exchange customer orders that do not fit, if the customer requests the same item in a different size, customer pays all shipping charges. Customer Order Error: Incorrect customer orders can be exchanged for any other item without paying the restocking charge. However, the customer will pay the additional shipping and handling charge. The replacement item must be at least 75% of the value of the original item. Special Orders: All customer orders not in-stock that have to be special ordered from our suppliers cannot be refunded. Buyer will be notified in the event their order requires a special order to be made. Non-Returnable Orders: We are unable to accept returns of electronic parts from Original Equipment Manufacturers (OEMs), unless otherwise agreed upon by special circumstances. We will not accept returns on decals or emblems, batteries, or any special orders. Defective Parts: Parts deemed defective or damaged, unless otherwise stated as such prior to the point of sale, are returnable contingent upon the original equipment manufacturer's approval. For a warranty to be processed on an installed part, the part must have been installed by a dealer authorized by the OEM. Returns of defective or damaged parts may be subject to a return and/or restocking fee. You must provide credible reasoning why the part is damaged or defective prior to returning the merchandise, via this RMA form. Return Shipping Instructions: Return via prepaid UPS or US mail. Insure shipment for full value of purchase. Use original packaging. We are not responsible for packages lost during return shipping. Return/Exchange Instructions: Enclose a copy of your packing list or E-mail Invoice along with this RMA form with your merchandise.

Leave this area blank.